



CHROMEBOOK CARE

- All Chromebooks should **stay inside the Chromebook bag at all times**. The bag is meant to be opened so that the student can still use the Chromebook while still in the bag.
- Please **do not remove the Chromebooks from the bags** for charging.
- The **straps on the Chromebook bags are not to be removed**. They stay on the bags all school year. This is how students will carry their Chromebooks and avoid damage from dropping the Chromebook bag.
- Please contact either John Berkett or Shawn Shenk, if there is an issue with the Chromebook that requires it being removed from the bag.
- Chromebooks and Chromebook bags are not the students' property. **Intentional damage to the Chromebook bags will result in paying for a replacement**. There is no drawing, coloring, placing of stickers on either the Chromebook or the Chromebook bag. Also, there is **no pulling of the clear plastic and black elastic straps that hold the Chromebook in the bag**. Damage to those straps, will incur a full replacement fee (as it makes the bag useless). The replacement fee is currently \$22 per bag. The district will not accept substitute bags provided by parents as a replacement for a broken bag (it must be a TR100 Bump Armor bag).
- The Chromebook bag is NOT storage for anything other than technology equipment.
 - **NOTHING should be placed in the main pocket of the CHROMEBOOK BAG with the Chromebook** (no pencils, no pens, no erasers, no mice, no headphones, no chargers, no folders, no cords, not even papers).
 - The two smaller pockets can be used to store the headphone, a mouse (if used), and any other items needed for the Chromebook.
 - If items are in the two small pockets, please make sure students don't place the bag, on surfaces, with the pockets facing the ground.

Sincerely,

Shawn Shenk
Technology Coordinator